

Asylum & Refugees Intensive Support Worker

We are recruiting two posts into our Asylum and Refugees Intensive Support team. As a member of this dynamic team, you will have the opportunity to support young asylum seekers settle into life in the UK. This is your chance to make a positive difference to the lives of some of the most vulnerable young people in our society.

Please find full details of how to apply via our website and in the advert below. The deadline for application submissions is 23:59, Tuesday 02 January 2024.

We are striving to better represent the young people we support and therefore are particularly keen to increase applications from ethnic minority groups, Muslim and male candidates as they are currently under-represented in our organisation. We also encourage applications from people with relevant lived experience.

If you need an adjustment to be made to any part of the recruitment process, please let us know as soon as possible.

Who are we?

We are a leading youth homelessness charity based in the Southwest, working with over 1,500 young people. At 1625ip we are driven by Social Justice and Passion: we strive to do something that matters and take pride in seeing the results of our work in social outcomes and improving young people's lives.

What you will be doing:

- By developing individual support plans that promote the development of independent living skills including accommodation, EET and wellbeing, you will provide support to young Asylum Seekers to ensure they successfully integrate into the local community and access the services to which they are entitled.
- Using your problem-solving skills, you will explore proactively move-on options with young people as you support them toward accessing and sustaining suitable alternative accommodation.
- Using your communication and cooperation skills, work with other involved professionals to support young Asylum Seekers through the process of seeking leave to remain in the UK
- By being well organised, efficient, and effective you will undertake a host of housing management tasks including preparing properties for letting, and health and safety checks to ensure the safety of young people, colleagues, and properties.

You will be in the Asylum & Refugees Intensive Support team based within the wider South Gloucestershire team and your line manager will be the Asylum and Refugees (Intensive Support) Team Leader.

At 1625ip we are led by our Competency Development Framework. This connects our values to our behaviours in everything we do and gives us the tools to develop. The framework ensures our recruitment is better informed, applications and interviews are behaviourally based, and job profiles are developed on the 'how' of a job.

If you have transferrable skills and you are interested in this role, but you are worried about the application process, please get in touch with us. We encourage you to have an informal chat with the recruiting manager to discuss how your personal or professional experience and skills could be transferred to this role. Details of how you can do that are further down in this advert.

Contract details:

- **Hours per week:** x2 roles

Last reviewed Dec 2022

- x1 30 hours per week (this represents a 0.8 full time equivalent role) and
- x1 22.5 hours per week (this represents a 0.6 full time equivalent role)
- **Contract type:**
 - x1 temporary for 3 months – January to March 2024 (30 hours / week)
 - x1 permanent (22.5 hours / week)
- **Pay:** £29,777 (pro rata based on either 0.8 or 0.6 equivalent)
- **The location:** Based in 1625ip's office in Old Market, Bristol or Patchway, South Gloucestershire, with an ability to work from other locations in Bristol and occasionally from home.

A few benefits at 1625ip:

- The opportunity to work within this dynamic and creative team where you will be able to help shape and develop this exciting service.
- Generous annual leave entitlement of 30 days per annum plus all Bank Holidays
- Employee Health Cash Plan with UK Healthcare (up to level 2)
- A supportive and approachable team with an emphasis on colleague wellbeing
- A culture of mutual openness, shared values, understanding, friendliness, supportiveness and cooperation. (From Colleague Wellbeing Survey 2021)

Important dates:

- Application deadline closes: **23:59, Tuesday 02 January 2024.**
- If you have not heard from us by the end of the day on **Thursday 04 January 2024**, please assume that your application has been unsuccessful on this occasion.
- Interviews are on **Tuesday 09 January 2024.**

Application information:

- To access the Job Pack and submit an application, please visit the vacancy page on our website: [Job Openings \(peoplehr.net\)](https://peoplehr.net)
- You will be asked to answer 5 questions at the end of the Word application form. These are required to ensure your application can be shortlisted.
- **Please note the online e-application form cannot be saved so we recommend you prepare your Word application form before you start filling in the e-form.**
- Please get in touch with us if a hard copy of the application form would be preferred. We will organise a time for you to collect it from and return it to Kingsley Hall (our main office in Old Market). An online application will then be created for you.

Contact us:

- To have an informal chat about the role, please contact jeremy.wide@1625ip.co.uk or karen.clark@1625ip.co.uk
- If you have any queries, please email jobs@1625ip.co.uk
- For support with your application should you need it, [Future Bright - WECA](#) provide free coaching.

Equal opportunities for everyone:

We believe those with a criminal record should have an equal chance to become employees or volunteers and encourage applications.

As an organisation who safeguard and promote the safety and welfare of children, young people and adults at risk, any job offer will depend on a satisfactory DBS (Disclosure and Barring Service) check. We comply fully with the DBS code of practice and undertake to treat all applications for positions fairly. For successful candidates with a criminal record, a risk assessment process will take place with the recruiting manager.

We also pride ourselves on being an equal opportunities employer for everyone regardless of age, disability, gender identity, race, religion and beliefs, sex and sexual orientation.

Please see our [Policies](#) section on the website, for further information.