



## School Cook

Location: Bristol

Contract: Permanent

Working Hours: 20 hours a week

Salary Range: £19,500 per annum (pro-rated to £11,142.86 per annum)

Start date: As soon as possible depending on availability of successful candidate and subject to satisfactory completion of referencing and safeguarding checks.

### LPW mission

LPW exists to ensure that no child or young person is left without help and that children and young people are supported to build their own resilience and capability.

We work with 8 - 25 year olds, through a wide range of play work, youth work, and the provision of alternative education for 14 - 16 year old young people.

### LPW values

- Aspirational - developing people and helping them realise their potential
- Developmental - we support children, young people, adults and each other to develop their full potential
- Reliable - we do what we say we will do
- Enjoyable - we actively promote a positive working culture to make LPW a great place to work
- Inclusive - LPW treats everyone equally while respecting their differences and individuality

### Purpose

- The School Cook will plan the Learners' menu, prepare the food onsite and provide nutritious, balanced and value for money meals to LPW's Learners every day during term time.

### In this role, your primary areas of responsibility will be:

- Manage the kitchen on a daily basis ensuring it meets high standards of quality
- Design the weekly menu to include various options in line with dietary requirements utilising food provided from the weekly delivery, ensuring any additional ingredients required are sourced cost consciously
- Clean down of kitchen at the end of each lunch session
- Prepare and cook meals
- Oversee the weekly delivery of food from LPW's primary food source distributor
- Daily checks of food quality and organise the produce to ensure strict adherence to food hygiene regulations
- Work within specific budgets
- Complete food hygiene checks and ensure documentation complies with current legislation
- Daily temperature checks of the fridge and freezer and report any issues to the School Operations Manager



- Manage inventory and control stock levels
- Occasionally working with young people to support their understanding of basic food preparation and food hygiene standards
- Liaise and work with the School Operations Manager, SLT and the rest of the School staff to ensure a smooth and consistent delivery
- To carry out the responsibilities of the role in a way which reflects commitment to safeguarding children and vulnerable adults in accordance with LPW's Policies
- Any other duties which may be required from time to time.

**The skills and experience that you will bring to this role are:**

**Knowledge & Experience**

- Relevant experience in a catering or cooking role, preferably within a School or College environment but not essential.

**Skills & Attributes**

- Excellent interpersonal skills
- Ability to communicate effectively, both orally and in writing
- Good time management and organisational skills
- Commitment to the safeguarding of our Learners
- Willingness to undertake training as required
- Adaptable and flexible
- Flexibility to undertake any other responsibilities as may be reasonably required by the Head of the School commensurate with this post
- A willingness to be involved in the wider life of LPW School
- Excellent organisational skills and ability to show initiative working alone and as part of the wider School team
- Ability to work under pressure and a capacity for hard work
- Ability to appreciate the needs of the whole School
- Positive and proactive approach to continuous improvement

**Reporting into:**

School Operations Manager

**Direct reports:**

No direct reports

You will get an opportunity to work for a community interest company that has a social mission at its core and drives the way we undertake business. In addition we have an attractive range of benefits, such as 4% employer's contribution to our pension scheme, travel loans, childcare vouchers and a cycle to work scheme. LPW is a Living Wage, and Disability Confident employer.

To apply please complete the recruitment application form that can be found on our website at [www.lpw.org.uk](http://www.lpw.org.uk) explaining your motivation for applying for the post, and send this to [recruitment@lpw.org.uk](mailto:recruitment@lpw.org.uk). **Please note that any CVs received without an accompanying recruitment application form will not be considered for interview.**

**Closing date: 4pm, 26<sup>th</sup> May 2022**