

The range of available jobs changes weekly.

To apply, please visit Bristol Waste Company website: <https://www.bristolwastecompany.co.uk/vacancies/> to complete an on-line application form, clearly demonstrating how you meet the criteria within the job description (available on-line).

If you need assistance applying online, please call HR on 0117 440 6676.

About Us:

Bristol Waste Company is your local recycling, waste collection and street cleansing company. We also run the two household waste recycling centres in the city and a commercial waste service offering local businesses tailored, cost effective recycling and waste solutions.

We are committed to working in partnership with the people of Bristol to help all communities recycle more and throw away less. Our aim is for Bristol to be a clean and tidy city which is happier and healthier for all those who live, work and study here.

Bristol Waste Company is committed to equality of opportunity for all staff. Applications from individuals are encouraged regardless of age, disability, sex, gender reassignment, sexual orientation, pregnancy and maternity, race, religion or belief and marriage or civil partnership status.

OUR COMPANY VALUES

We are Dedicated
We take Ownership

We are Curious
We are Collaborative

We show Respect
We work Safe

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Permanent Vacancies



Vault Officer

Salary: £22,279.78 pro rata - £11.57 per hour

Hours: 22 per week

Location: Brunel Lock, Bristol

Closing date: 20th July 2022

This role is advertised as part of Bristol Workplace.

Bristol Workplace is a key operating division of Bristol Waste, specialising in designing and delivering workplace service solutions. We specialise in providing integrated service packages that typically include cleaning, security, grounds maintenance, facilities management, waste services and much more.

We aim to directly deliver all core services using our own people, processes, and pioneering technology, to provide higher service levels and improved quality.

IS THIS ROLE FOR ME?

Reporting to the Cash in Transit and Vault (CITV) Operations Team Leader, you will perform various functions, which primarily involves assisting the CITV Team Leader in the running of the cash in transit operation and acting as cover in the absence of cash in transit and vault operatives.

Duties will include -among others- organising and preparing daily round sheets for operatives for both P&D (utilising the Metric System) and Schools/Banking crews and liaise with machine engineers as necessary.

REQUIREMENTS FOR THE ROLE:

- Demonstrable experience in a similar role with Cash in Transit and Vault experience
- Excellent communication skills with a can-do attitude and ability to build relationships
- Solid organisational and admin skills
- Flexible to the needs of the business
- A Non-Frontline SIA Licence

Please click on the attached job description to your left to read full job details and requirements for this role!

WHY WORK FOR BRISTOL WASTE COMPANY?

- Free onsite parking (subject to availability)
- Cycle to work scheme
- 25 days holiday
- Enhanced Maternity entitlement
- Development opportunities
- BUPA wellbeing cash plan
- Employee benefits and discounts
- Free physio

And many more! Please head over to the 'packages' details on your left for more benefits!

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Permanent Vacancies



PPE and General Orders Coordinator

Salary: £26,000 per annum

Hours: 40 hours per week

Location: Albert Road, Bristol

Closing Date: 21st July 2022

IS THIS ROLE FOR ME?

As a PPE and General Orders Coordinator you will support Bristol Waste Company to maintain an effective storage and distribution of Personal Protection Equipment (PPE) and General supplier orders within the organisation. The post holder will administer and deliver PPE request across the business, as well as ensuring stock control, purchase orders and administrative task are dealt in a timely manner.

REQUIREMENTS FOR THE ROLE:

- Effective communication skills
- Numerate and capable of undertaking accurate financial and other calculations
- Demonstrable ability to prioritise tasks, manage time effectively to ensure deadlines are met
- Ability to work independently, using initiative and as part of a team
- Proficient IT skills with a good working knowledge of word processing (Word or equivalent) and spreadsheets (Excel or equivalent) and a willingness to learn new applications and technology as appropriate

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Permanent Vacancies



Business Analyst

Salary: £45,000 per annum

Hours: 40 per week

Location: Albert Road Depot, Bristol

Closing date: 21st July 2022

IS THIS ROLE FOR ME?

As a Data Analyst you will be responsible for investigating and analysing business situations, identifying and evaluating options for improving business systems, elaborating and defining requirements, and ensuring the effective implementation and use of information systems in line with the needs of the business. The post holder will apply technical and business insight to collaborate closely with colleagues across the business on issue identification, solution design and implementation.

REQUIREMENTS FOR THE ROLE:

- Experience of working as a Business Analyst within complex project environments
- Good technical understanding of Business Analysis frameworks, value cycles, business processes, business requirements and UAT methodologies
- Strong communication and stakeholder management skills and ability to integrate well into a team and build effective relationships
- Excellent troubleshooting and problem resolution skills, including ability to apply critical thinking and collaborative approaches
- Proven analytical and sceptical mindset with an ability to develop solutions to technical problems
- Ability to investigate, analyse, visualise, articulate and solve complex problems and concepts, and make disciplined recommendations and decisions based on available information
- Experience in eliciting, analysing and documenting functional and non-functional system requirements
- Experience using data to formulate both short-term day-to-day and long-term strategic plans
- Able to demonstrate knowledge and/or experience of equalities and diversity issues

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Permanent Vacancies

HGV Mechanic Fitter

Salary: £34,320 per annum

Hours: 40 hours per week – Monday to Friday

Location: Albert Road Depot, Bristol

Closing date: 24th July 2022

IS THIS ROLE FOR ME?

We are looking for experienced HGV Mechanic fitter's who share our ambitious vision and values to make Bristol a cleaner and greener place to live and work!

You will be providing efficient and effective high-quality vehicle maintenance and support to all employees of the workshop. Working as part of a team you will repair mechanical and electrical system malfunctions and troubleshoot breakdowns, performing preventative work on our fleet to ensure efficiency and cost control.

REQUIREMENTS FOR THE ROLE:

- Working knowledge of the vehicle repair industry
- Practical experience in maintaining commercial vehicles
- Ability to work with Job Cards.
- Qualifications in vehicle maintenance – G&G level 2 / IRTEC / MANUFACTURER
- Effective communication skills
- Hold a full driving licence valid for use in the UK
- To be able to attend training on related products

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- Enhanced Maternity Entitlement
- 25 days holiday
- Development Opportunities
- Employee benefits and discounts
- BUPA wellbeing cash plan
- Free Physio on site

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Permanent Vacancies

Reuse Shop Manager Weekends

Salary: £25,000 per annum pro rata

Hours: 16 per week

Location: Hartcliffe Way Depot, Bristol

Closing Date: 25th July 2022

IS THIS ROLE FOR ME?

You will be working on our Reuse shop providing excellent customer service, ensuring donations from the public are sold or donated wherever possible. You will be managing our great team of volunteers and promote our shop the best way possible. Keeping our shop clean, tidy and making it a safe experience for our customers, volunteers and staff.

REQUIREMENTS FOR THE ROLE:

- Managing Reuse Volunteers; ensuring they work in a safe and effective manner.
- Handling money: cashing up the till, paying Volunteer expenses, keeping accurate records of cash taken.
- Ensuring donations from the public are checked, tested where applicable and presented for sale.
- Presenting items in the Reuse Shop for sale; rotation of stock
- Ensuring warehouse storage is organised and walk ways and fire exits are clear at all times.
- Building relationships with charity partners to ensure items are passed on where they cannot be sold. Arranging regular collections and recording data on items donated.
- PAT testing electrical items; and overseeing Volunteer PAT testers
- Listing items for sale on online platforms including eBay and Facebook
- Management and delegation skills
- Customer service experience
- Organisational skills

Desirable:

- PAT test qualified
- FLT licence and experience
- Experience of managing volunteers
- Experience listing items for sale on online platforms i.e. eBay

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Permanent Vacancies



Facilities Coordinator

Salary: £24,660 per annum

Hours: 40 hours per week

Location: Ashton Court, Bristol

Closing date: 31st July 2022

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IS THIS ROLE FOR ME?

The purpose of your role will be to assist the management team with coordination and all related administrative support to the integrated workplace and facilities management operation for Bristol Workplace.

You will need to provide high quality and effective administration, with focus on support to the management team, exceptionally efficient diary and schedule management and the smooth onboarding of new employees as and when needed..

REQUIREMENTS FOR THE ROLE:

As the successful candidate you will

- have experience in a similar role and worked in a quick turnaround project environment;
- be highly organised and possess MS Office skills;
- demonstrate solid administration skills;
- have a commitment to high levels of accuracy and attention to detail;
- have excellent communication skills with a can-do attitude and ability to build relationships.

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IT Reuse Volunteer roles

Location: Avonmouth & Hartcliffe Way Reuse Shop, Bristol

Expenses: We will reimburse volunteers with travel and subsistence expenses up to a set limit

Application Form: <https://www.bristolwastecompany.co.uk/forms/reuse-volunteer-expression-of-interest/>

IS THIS ROLE FOR ME?

We are looking for volunteers to help our IT Reuse Team to wipe, clean and prepare reused IT equipment for resale or donation. We will work with volunteers on an individual basis to cover shifts across these hours. To pay travel and subsistence expenses we would expect volunteers to complete a minimum of a 4hour shift.

We are looking for volunteers to work with us at our Avonmouth site, the following roles are examples of the kind of work volunteers would be undertaking:

1. IT Support team

Working in our IT Support team will involve interactions with the public when they need:

- Learning remote support skills
- Speaking to customers on phone and instant messaging

2. Workshop team

It is essential that all the items we sell or donate are checked and tested.

In the workshop you will work alongside qualified members of staff to ensure all the items we sell are in full working order. There may be opportunities to become trained for example in PAT testing of electrical items.

- Function testing electrical items (Laptops, Desktops, Monitors, Printers and other Peripherals) which have been PAT tested
- Using tools to fix IT equipment
- Date Cleaning / Destruction
- Installing Software
- Checking and cleaning all equipment before packaging or selling

3. Communications and online sales

In addition to the selling items in our Reuse Shop we have set up an eBay shop selling higher value or more specialist items. Working in Communications and online sales team will provide a real opportunity to shape the online presence of the IT Reuse items and to build a following for us across social media and our website.

- Researching items to aid with pricing
- Taking high quality photos for eBay listings
- Writing detailed descriptions for eBay listings
- Promoting the IT Reuse on social media platforms

REQUIREMENTS FOR THE ROLE:

- DBS certified
- Confident in speaking to the public
- Willingness to learn about IT reuse
- Basic reading and writing skills

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Reuse Volunteer roles

Location: Avonmouth Reuse Shop, Bristol

Are you interested in Reuse and keen to get involved? Why not volunteer at our brand-new Reuse shop in Avonmouth?

We are always looking for volunteers to help in the shop, so if you're keen to give some of your time and energy, please complete the short form on the link below and we will be in touch. There's a range of roles from function testing electrical items to upcycling wooden furniture or helping out on the shop floor, if you think you've got a skill, you'd like to offer please tell us. We can help with travel expenses.