**Education and qualifications,**

Formal qualifications are not essential, but a very good standard of written English is required.

**Knowledge and Experience:**

**Essential:**

* ‘Can do’ and positive attitude
* Excellent interpersonal and communication skills
* Experience of working with and/ or managing volunteers
* An understanding of the barriers and challenges disabled people face in daily life
* Awareness and understanding of safeguarding
* Ability to recognise and maintain appropriate boundaries for befrienders and befriendees
* Excellent IT and online technology skills
* Creative thinker who can develop and implement new ideas
* Ability to collaborate both internally and externally
* Ability to work from home (once provided with correct technology)
* Ability to work some flexible hours e.g., occasional evenings to support the demand of the project
  + Ability to manage own administration

**Desirable:**

* Experience of working on befriending projects
* An understanding of and commitment to working in line with the social model of disability
* Experience and knowledge of relevant statutory authorities and social care assessment processes
* Experience of developing volunteer programmes.
* Ability to create strong relationships with key internal and external contacts.
* A collaborative approach to work and the ability to carry out partnership working internally and externally