### Health & Wellbeing Advisor

**Based at: Fire Service Headquarters, Valley Road, Portishead BS20 8JJ (with flexibility to work from home/other locations)**

**Contract: Permanent**

**Hours: 37 hours per week (Monday – Friday)**

**Salary: Hay 7 (£30,095 - £32,798 per annum)**

**Closing date: Noon on Friday 20th May 2022**

An exciting opportunity has arisen to join Avon Fire and Rescue Service as a Health & Wellbeing Advisor. This is a new post within our Health, Safety & Wellbeing Team.

The post holder will be involved in promoting the importance of health and wellbeing to employees and managers across the organisation. You will work alongside other specialist staff to ensure a holistic approach to mental and physical health is embedded across the Service and that appropriate advice and support is in place.

The role will involve delivering training and support to staff and managers. You will visit Fire Stations, our Control Room and support staff across all departments to gain an understanding of the differing issues and needs of staff to help inform and further develop wellbeing support across the Service. You will also research best practice, review the support services currently available and recommend changes to further improve provisions. You will provide support to individuals on mental health issues for which either a counselling qualification or practical experience gained within a welfare role is required.

The ideal candidate will possess strong communication skills and the ability to engage with staff and managers. You must also possess a comprehensive understanding of mental health issues, their potential impact within the workplace and how effective support mechanisms can improve health and wellbeing. Experience of devising and implementing relevant training, policies and procedures is also required. Details of the role, responsibilities and essential skills are contained within the job description. The ideal candidate will possess experience of delivery trauma risk management support services and guidance on crisis management procedures.

In return, we will offer you 25 days annual holiday (plus public holidays), enrolment into the Local Government Pension Scheme, and access to our Cycle to Work and Childcare Voucher schemes. Based at our newly developed Headquarters in Portishead, surrounded by a nature trail and memorial garden (for those quiet moments), you will also have access to kitchen, restaurant and coffee bar facilities, multi-gym, sports hall, and free parking.

This opportunity is open to hybrid working, giving you the flexibility to work from home in addition to Service Headquarters and other Avon Fire & Rescue Service sites.

Please note - as this post is based at our new Headquarters which we share with Avon & Somerset Police, the successful applicant will be required to undergo a security clearance check.

To see the full duties of the role and candidate criteria required please see the job description provided.

**How to apply:**

The job description and application is available to download on our website https://www.yesyoucan.careers/. Once you have read the job description please complete the application form telling us how you meet the requirements of the role - tell us how your skills, qualifications and experience match those required for this role, and provide examples wherever you can. The information you give us will assist us in our shortlisting process.

Completed applications must be submitted to Human Resources, Avon Fire & Rescue Service, Police & Fire Headquarters, PO Box 37, Valley Road, Portishead, Bristol BS20 8JJ by the closing date and time. Alternatively, you can email your application to [recruitment@avonfire.gov.uk](mailto:recruitment@avonfire.gov.uk). Late applications will not be accepted.

Please quote job reference number **4808** [JD number] on any communications. Thank you.