

Confidence in Employability

*Wednesday - Friday inclusive 10-3pm
Monday 10 – 1pm*

Next Course

**25th- 27th May 2022
and
30th May 2022**

This free course offers: Personal development and employability skills for adults who want to develop confidence, digital skills and understanding required to return to work.



- Identify own skills and attributes and link them to a job role.
- Identify job sites and other sites that can support you into work.
- To complete a CV and covering letter and job applications.
- Identify how to prepare for an interview and take part in a mock interview
- To progress onto your next steps to help you get that job!
- How to use Zoom and staying safe on-line

Venue: CMT services
The Greenway
Centre Doncaster
Road Southmead
Bristol
BS10 5PY

For more information and enrolment

Contact **Debra Howarth** on Tel: 07809658362 or debra.howarth@cmtservices.co.uk