

Triage & Brief Intervention Worker

We have an exciting opportunity to join our innovative multi-agency team, Bristol Youth MAPS. Working from a strengths-based, trauma-informed and holistic approach, you will be part of a team effort to prevent homelessness by helping young people remain at home or find alternative accommodation, where remaining at home is not safe or possible. You will be part of the triage team, who welcome and assess young people who access our service and carry out brief intervention work to prevent homelessness.

We are particularly keen to increase applications from ethnic minorities, Muslim and male candidates as they are currently under-represented in our organisation. We would also welcome applications from people with relevant lived experience.

Please find full details of how to apply via our website in the advert below. The deadline for application submissions is 23:59 on Monday 06 June 2022. If you need an adjustment to be made to any part of the recruitment process, please let us know as soon as possible.

We are a leading youth homelessness charity based in the Southwest, working with over 1,500 young people. We have strong local partnerships and adhere to the best practice in the sector. We build trusting relationships between our young people and our colleagues, and this is at the core of our work.

What we are looking for:

- An excellent communicator with strong organisational and administrative skills.
- Someone who values empathy, humility and social justice and cares about vulnerable young people who are at risk of homelessness.
- Someone who can prioritise limited resources and make informed decisions quickly.
- A flexible, reliable, hard-working team-player who is resilient and thrives in a busy environment.

What you will be doing:

- Managing incoming referrals, booking appointments and completing the initial assessment triage service at MAPS.
- Carrying out brief interventions to prevent homelessness and working alongside the wider team to ensure young people have access to a range of options.
- Maintaining accurate records, using a variety of systems.
- Ensuring the young people who need our support are treated with dignity and kindness.
- Contributing to the continuous development of an innovative service.

You will be based at Bristol Youth MAPS and your line manager will be our Operations Manager.

If you have transferrable skills and you are interested in this role, but you are worried about the application process, please get in touch with us. We encourage you to have an informal chat with the recruiting manager to discuss how your personal or professional experience and skills could be transferred to this role. Details of how you can do that are further down in this advert.

What we are offering:

- A pivotal role in a critical team leading Bristol's response to the challenges of youth homelessness.
- A chance to work with an amazing team of talented, knowledgeable, kind professionals who support one another in our collective work.
- Extensive continual professional development and training opportunities.

- Flexible working hours, 30 days leave, pension contribution of 4% and a supportive working environment with monthly supervision and Reflective Practice Groups.

Contract details:

- **Hours per week:** 37.5
- **Contract type:** Permanent
- **Pay:** £24,432 - £25,927 per annum
- **The location:** Bristol Youth MAPS, Nelson Street, Bristol

Application information:

- To access the Job Pack for this role and submit an application, please visit the vacancy page on our website:
<https://1625independentpeople.peoplehr.net/Pages/JobBoard/Opening.aspx?v=d83cb045-a5b7-4fc8-a76d-9c1b00068991>
- Please refer to the Cover Letter guidance below to ensure your application can progress to the shortlisting stage.
- To have an informal chat about the role, please contact Megan.Lewis@1625ip.co.uk
- If you have any queries, please email jobs@1625ip.co.uk

Important dates:

- Application deadline closes: **23:59, Monday 06 June 2022**
- If you have not heard from us by **Thursday 09 June 2022**, please assume that your application has been unsuccessful on this occasion.
- Interviews are on **Monday 13 June 2022**.

Covering Letter / Supporting Statement Guidance

Please note that the online application form cannot be saved until it is fully complete. We recommend that you prepare your Covering Letter before you start the online application.

Your Covering Letter is essentially your Supporting Statement and will form the most important basis on which your skills, experience and behavioural competencies will be tested against the job criteria. Without it, your application cannot progress to the shortlisting stage.

You should refer to the Person Specification document within the Job Pack and cover only the elements that are tested at this stage of the recruitment process. Elements that only have the word 'interview' next to them will be tested at the next stage of the process and do not need to be covered in your letter.

Please try to keep the word limit to 250 words per criterion.

ALTHOUGH THE APPLICATION FORM GIVES YOU THE OPTION TO UPLOAD A CV, PLEASE DO NOT SUBMIT A CV AS THIS IS NOT NECESSARY AND WILL NOT BE USED IN THIS PROCESS.

Equal opportunities for everyone:

We safeguard and promote the safety and welfare of children, young people and vulnerable adults. Any job offer will depend on a satisfactory DBS (Disclosure and Barring Service) Barred List Disclosure Check.

We believe those with a criminal record should have an equal chance to become employees or volunteers. We also pride ourselves on being an equal opportunities employer for everyone regardless of age, disability, gender identity, race, religion and beliefs, sex and sexual orientation.

Please see our Policies section on the website, for further information.